

Western North Carolina Pilots Association (WNCPA) Educational Foundation (EF)  
Minutes for Monday, November 14, 2016, 7:00 PM Meeting  
Signature Small Conference Room  
Final

1. Call to Order - President Arnie Andresen – 7:01 PM
2. Introduction of Guests – Arnie – none
3. Determination of Quorum – Arnie – Quorum present: Arnie Andresen, Andy Guenette, Don Watson, Phil Kelly, Nancy Marstall (ex officio), herein “BOD.” Absent: Henry Johnson (proxy to Don Watson), RJ Corman (attempted Skype failed).
4. Approval of Agenda - All – Draft A was approved with order revised as below:
5. New EF BOD Members – Arnie, All – Two individuals have been proposed for membership to the EF BOD: **Carlisle Lincoln (Link)** – a CAP member with a long and meritorious experience in military aviation whose CV was distributed prior to this meeting and **Garry Hancock** – a previous WNCPA President previously actively engaged in the founding of the EF. Both have indicated an interest in participating in EF and were discussed individually with emphasis on what they could bring to the EF. An independent motion for each was made to accept them as EF BOD members. Motions were seconded, discussion completed, and unanimously approved. Link will serve a three (3) term. Gary’s term is to be determined (one (1) and three (3) terms are available). Garry was invited into the meeting. Link was unable to join tonight.
6. Approval of August 15, 2016 minutes, Draft A - discussed, motioned, seconded, approved by all.  
Approval of September 14, 2016 note, Draft A – discussed, motioned, seconded, approved by all.  
Approval of October 10, 2016 note, Draft A – discussed, motioned, seconded, approved by all.
6. Financial Report – Andy – Previously distributed Treasurer’s package was reviewed.
7. Old Business
  - a. Grantee / Mentor review / Update of Incompletes: All – See attached – Progress of Grantees were reviewed and are summarized in the updated “Active Grantees’ Status” sheet.
  - b. Future funding – Arnie, RJ - **i)** Arnie emphasized the major priority for the EF should be fund raising now. All agreed. A Fund Raising Committee has been established: RJ as chairman with members Arnie, Nancy and Andy. The first meeting is pending. **ii)** A potential donor list created by RJ is being pursued while corrections and amplifications have been requested. This list could be posted on ShareFile for modification and access by members to keep it up to date. **iii)** Additional options were considered: making announcements at the WNCPA meetings, put a line item on WNCPA membership renew and new member forms offering an opportunity to contribute, others to be more fully developed.
8. New Business – 2017 Grant Application draft A – Don – A revision of the 2016 request for application was distributed to members and is available on ShareFile. Suggestions were solicited. A final request form will be decided upon at the December meeting.
9. Adjournment – 8:13 PM

Next meeting – **Monday, December 12**, 2016, 7:00 PM, (**TBD**).

Respectfully submitted,                      Don Watson, Secretary