

Western North Carolina Pilots Association (PA) Education Foundation (EF)
Minutes for March 8, 2016, 7:00 PM Meeting
Signature Conference Room
Final

1. Call to Order - President Arnie Andresen – 7:08 PM
2. Introduction of Guests – Arnie – none
3. Determination of Quorum – Arnie – Quorum was established. Present were: Arnie Andresen, Andy Guenette, Don Watson, Phil Kelly, Henry Johnson, Anne Osmer, Nancy Marstall (ex officio), herein “Board.” Absent: none.
4. Approval of Agenda – All – Draft agenda was reviewed. Changes were made, approved and are reflected in these minutes.
5. Approval of February 09, 2016 minutes – All – Approved unanimously.
6. Financial Report – Andy – February financial package distributed on March 6 to the Board was reviewed. After some discussion about the information and implications, it was accepted.
7. Old Business
 - a. CFHC – Henry, Andy – A review of discussions between the Treasurer and CFHC was presented. An effort is being made to ensure that the Treasurer gets all the information he needs to meet his obligations. That is being achieved and an excellent working relationship established.
 - b. Grantee / Mentor review / update:
 - i. Eli Booth (Arnie) - CAP, continuing to get flight experience.
 - ii. **Completed** Ryan Cotten (Don) - Soloed – Process to distribute funds continues, Ryan’s phone number given to Andy.
 - iii. Michael Doornbos (Arnie) – will start soon, complex endorsement.
 - iv. Justin Griffin (Henry) - will start soon. Henry to follow up.
 - v. **Completed** Katherine Harris (none) - Pvt Pilot Check passed.
 - vi. **Completed** Jacob Rhodes (Will) –

 - vii. Ereck Cook (B) (Phil) - has started flight training. Phil to follow up
 - viii. Misty Crisp (B) (Anne) - Intro flight(s?), not likely to continue
 - ix. **Completed** Bruce McDonald (B) (Ruffin) – Soloed
 - c. 2016 Grant Applications update – Don – No applications have been received. On March 7 at a Flight Instructors Open Forum instructors were approached and reminded of the availability of grants and deadline, April 1. Arnie will remind PA and Civil Air Patrol members of deadline at their upcoming meetings.

- d. Funds available for 2016 Grants – Andy – A previously suggest grant total of \$12,000 was affirmed. The Board suggested this may vary a small amount depending on the quality of applications and Board approval.
 - e. Checklists - Internal use and Reports Due External Bodies – Don – A previously distributed list to the Board on 3/3/16 was briefly discussed. Suggestions for improvements and corrections were requested.
 - f. Future of funding – Arnie, all – Arnie is continuing to develop a relationship with Honda Jet. He requested that Board members submit to him suggestions for other people, organizations, etc. which could be considered.
 - g. Storage of EF documents – Andy – Organization of the current files using Sharefile is underway. Once this is complete, options will be considered by the Board.
 - h. USPS delivery of EF mail – Nancy – Since mail delivery to PA has been unreliable, PA has decided to purchase a USPS mail box. Since EF has similar mail delivery issues, options were discussed. It was moved, seconded, discussed further, and unanimously passed that: EF share a postal box with PA, assuming PA agrees, including one-half the cost and provided appropriate EF member(s) have a key to that box.
8. New Business –
- a. Informational two sided trifold sheet – Henry – A “final” revision was distributed for additional comment by Board members after this meeting. Printing is expected soon.
 - b. Cindy Carter’s departure to CO – Nancy, All – Cindy Carter, a primary mover in the creation of EF, a founding BOD member for EF and an exemplary force in western North Carolina general aviation is moving from Asheville. A departure celebration of her time with us is being arranged. It was moved, seconded, discussed further, and unanimously passed that: EF members encourage attendance and EF share with PA one-half the cost of the gathering. Tokens of appreciation would be funded by other means.
9. There being no additional business the meeting was adjourned – 8:32 PM

Next meeting – April 12, 2016, 7:00 PM, same place: Signature Conference Room.

Respectfully submitted,

Don Watson, Secretary