

Western North Carolina Pilots Association (WNCPA) Educational Foundation (EF)
June 14, 2016 meeting postponed - Minutes for July 12, 2016, 7:00 PM Meeting
Signature Conference Room
Final

1. Call to Order - President Arnie Andresen – 7:05 PM
2. Introduction of Guests – Arnie – none
3. Determination of Quorum – Arnie – Quorum Present: Arnie Andresen, Andy Guenette (by Skype), Don Watson, Phil Kelly, Henry Johnson, Anne Osmer, Nancy Marstall (ex officio), herein “BOD.”
Absent: none
4. Approval of Agenda, Draft B - All – Approved unanimously (AU) with Andy’s additions.
5. Approval of May 10, 2016 minutes, Draft A – All – Motioned, seconded, discussed and AU.
6. Financial Report – Andy – Previously distributed Treasurer’s packages for May and June(Rev_1), 2016 were accepted.
7. Old Business
 - a. Grantee / Mentor review / Update of Incompletes: All below incomplete, residual unclaimed funds moved from a liability to an asset in accounting.
Eli Booth (Arnie) – Ereck Cook (B) (Phil) -
Michael Doornbos (Arnie) – Justin Griffin (Henry) –
 - b. 2016 Grantee Update – Don – Grant certificates were distributed to grantees at June WNCPA meeting, except for Dan Gurin who was not able to attend. He will be presented his certificate by Arnie at the WNCPA meeting this month if he is able to attend. Andy reported all acceptance forms have been received for 2016 recipients and are posted on ShareFile.
 - c. Future of funding – Arnie, Henry, all – Deferred until after 7. E. below. After 7. E. Arnie appointed RJ Corman as Chairman of the Fund Raising Committee. Additional appointments are pending.
 - d. USPS delivery of EF mail – Nancy – Trials / discussions have led to the conclusion by WNCPA that 240 Wrights Brothers Way, Box 11, Fletcher, NC 28732 is the best alternative. The EF will follow a similar approach.
 - e. New EF BOD Members – Arnie – After many discussions by Arnie with RJ Corman and his meeting with the EF BOD February 9, 2016 Arnie recommended that he join the WNCPAEF. His appointment was motioned, seconded, discussed and AU. It was noted, because of RJ’s position with AB Tech’s aviation program, he should not serve on the EF grant Selectin Committee. It was also noted, because multiple EF BOD members are finishing (and by Bylaw cannot be reappointed) or not completing their terms in the near future but certainly as of December 2016, a major effort should be made to recruit additional EF BOD members.
 - f. D & O Insurance Renewal – Andy – Purchased, see Treasurer’s report.
8. New Business –
 - a. Fund Raising Committee – Arnie – see above.

- b. Public distribution of grant amounts – Phil, Don – a discussion about how grant amount information should be made available. Because of the variability in circumstances, it was agreed that no formal policy will be created and common sense judgment should be used by each EF BOD member.
- c. EF Meeting times into the future – Arnie – Because of conflicts arising for EF BOD members, a discussion developed concerning options. The third Monday evening of the month, same time and place was motioned, seconded, discussed and AU. Due to a reduction in the need for EF BOD action in the near future, a meeting every month may not be necessary.
- d. Grantee fund distribution – Andy – Resolved by email poll. Grants will start June 1 each grant year and end May 31 the following year. The specific start will be added to future grantees’ congratulations letters.

e. Mentor assignments - (added by Andy) – Mentor discussion ensured. Approved were:

Garcia-Billings	Joshua	-	Don
Bruner	Robert	-	Anne
Gurin	Dan	-	Don
Harris	Katherine	-	Henry
Larson	Greg	-	Arnie
Lassez	Gwen	-	Andy
MacDonald	Bruce	-	Don
Manning	Baylor	-	Andy
Mullens	Melena	-	Arnie
Smith	Zach	-	Andy
Tallent	Jacob	-	Anne
Wheeler	Michael	-	Andy

- f. Community Foundation of Henderson County (CFHC) fund transfer to Asheville Savings Bank (ASB) - (added by Andy) – Approval was requested for a \$10,000 transfer from CFHC to ASB EF accounts. Approval was granted unanimously and it was felt transfers between EF accounts at different financial institutions could be made by the Treasurer without requisite EF BOD preapproval.
- g. Funds to Western North Carolina Aviation (WNCA) – (added by Andy) – A request from some grantees that they be able to take advantage of discounts if a grantee has money on deposit or purchases block time at WNCA. The Treasurer requested approval from the BOD to work with WNCA (David Shields) to set that up and monitor progress. The agreement with WNCA would include a provision that if a grantee does not spend the funds on deposit or quits before May 31, each year all unspent funds would be refunded back to WNCPAEF. Approval was motioned, seconded, discussed and AU.

9. Adjournment – 7:50 PM.

Next meeting – Monday, August 15, 2016, 7:00 PM, same place: Signature Conference Room.

Respectfully submitted,

Don Watson, Secretary